

BYLAWS

HONPA HONGWANJI MISSION MAUI UNITED BUDDHIST WOMEN'S ASSOCIATION

ARTICLE I – NAME AND AFFILIATION

The name of this organization shall be the Honpa Hongwanji Mission, Maui United Buddhist Women's Association (HHM MUBWA) and shall be an affiliate of the Honpa Hongwanji Mission, Hawaii Federation of Buddhist Women's Association.

ARTICLE II – HEADQUARTERS

The Headquarters shall be located at the temple of the presiding president.

ARTICLE III – PURPOSE

Section 1. To perpetuate and expand Jodo Shinshu (Pure Land Sect) in the State of Hawaii;

To promote the development of Buddhist women's organizations;

To unify and cooperate with United Honpa Hongwanji Buddhist Women's Association in the State of Hawaii; and

To participate in the promotion of Buddhism throughout the world and to work for world peace.

Section 2. To foster fellowship among its members and to participate in the general welfare and betterment of the community.

ARTICLE IV – ACTIVITIES

In order to realize the objectives in Article III, this Association shall support the propagation of Buddhism as well as other activities which are considered necessary and important.

ARTICLE V – MEMBERSHIP

Section 1. The general membership shall consist of Active and Associate members of all the HHM MUBWA units. (See #5 in Standing Rules and Procedures for definition of Active and Associate members.)

Section 2. Associate members are non-voting members.

ARTICLE VI – BOARD: OFFICERS AND DIRECTORS

Officers:

Executive Board Members –

President.....	One
Immediate Past President.....	One
1 st Vice President.....	One
2 nd Vice President.....	One
3 rd Vice President.....	One
Secretary.....	One
Treasurer.....	One
Assistant Treasurer.....	One
Auditors.....	Two
Directors:.....	Four

ARTICLE VII – ELECTION

- Section 1. Three members shall represent each Hongwanji unit except Lanai shall have two.
- Section 2. The slate of officers selected by each Maui District Hongwanji Buddhist Women’s Association shall be approved at the Fall Representative Meeting.
- Section 3. The Officers and Directors shall serve for a term of one calendar year.
- Section 4. The presiding unit shall provide the slate for the President, Recording Secretary and Treasurer.
- Section 5. One member from each unit shall serve as Vice President with the exception of the presiding unit and immediate past presiding unit. A Lanai representative shall serve as the third Vice President and not be included in the rotational responsibility.
- Section 6. The Assistant Treasurer shall be the outgoing Treasurer.
- Section 7. One member from each unit shall serve as Auditor with the exception of the presiding unit, immediate past presiding unit and Lanai.
- Section 8. The Directors shall include one per unit except the presiding unit.
- Section 9. In the event of a vacancy, the unit represented shall fill the vacancy for the unexpired term.

ARTICLE VIII – DUTIES OF OFFICERS AND DIRECTORS

- Section 1. The President shall preside at all meetings, appoint all committee chairpersons, shall serve as an ex-officio of all standing and special committees and shall perform other duties pertaining to her office.
- Section 2. The Vice President shall perform the duties of the President in the absence or inability of the President.
- Section 3. The Secretary shall keep a record of all the activities and proceedings of the Association and shall be responsible for communications of the Association.

- Section 4. The Treasurer shall keep an accurate account of all receipts and disbursements, submit a financial report to the representative and general membership meetings, submit a monthly financial report and quarterly reports of other Maui United accounts to Honpa Hongwanji Mission, and submit a year-end summary report and prepare the budget for the following year.
- Section 5. The Assistant Treasurer shall assist the Treasurer.
- Section 6. The Auditors shall examine the books and accounts of the Treasurer.
- Section 7. The Directors shall assist the officers.

ARTICLE IX – MINISTER ADVISOR AND ADVISORS

- Section 1. The Head Minister Advisor (Shuji) shall be the minister of the presiding unit.
- Section 2. The remaining Maui District Hongwanji ministers and their spouses (including the Shuji's spouse) shall serve as Advisors.
- Section 3. The Head Minister Advisor shall counsel and assist in the activities of the Association.
- Section 4. The head minister Advisor (Shuji), remaining Maui District Hongwanji ministers, and spouses serve as non-voting members to MUBWA.

ARTICLE X – MEETINGS

- Section 1. There shall be two (2) Representative Meetings and two (2) General Membership Meetings in each fiscal year.
- Section 2. Representative Meetings shall be held in the spring and fall of each fiscal year.
- Section 3. Representative Meeting voting attendee members are composed of the MUBWA Executive Board and Directors. Representative Meeting non-voting attendee members are composed of the Unit Minister Advisors, MUBWA Shuji, Unit BWA Presidents, and Standing Committee Chairpersons.
- Section 4. General Membership Meetings shall be held in the spring and fall of each fiscal year.
- Section 5. All active members are voting members at the General Membership Meetings.
- Section 6. Special Representative meetings shall be called by the President as needed or deemed necessary upon request of three (3) or more executive officers.
- Section 7. Representative Meetings and General Membership Meetings may be held in-person, or as an electronic meeting, or as a combination of the two. An electronic meeting may be held if the Executive Board determines that a centralized in-person meeting is not appropriate, or that an accommodation is needed for members not able to be physically present at the meeting.
- Section 8. An electronic meeting shall be conducted through the means agreed upon by the Executive Board, which at a minimum provides for simultaneous aural communication among all participants.

ARTICLE XI – QUORUM

- Section 1. Attendance of the majority of the Executive Board and Directors shall constitute a quorum at the Representative Meeting.
- Section 2. Attendance of six (6) Board members shall constitute a quorum for Special Meetings.
- Section 3. All active members present shall constitute a quorum at the General Membership Meeting.

ARTICLE XII – REPRESENTATIVES TO THE HAWAII FEDERATION MEETINGS

- Section 1. The President shall be a representative to the Hawaii Federation meetings.
- Section 2. The First Vice President shall be a Director of the Hawaii Federation.
- Section 3. The term of service is one calendar year.

ARTICLE XIII – FISCAL YEAR

The fiscal year shall be the calendar year.

ARTICLE XIV – FINANCES

All expenditures must be authorized by the Executive Board.

ARTICLE XV – AMENDMENTS

- Section 1. The Bylaws may be amended at the General Membership Meeting by a two-third vote of the members present.
- Section 2. All proposed Bylaws changes/amendments must be forwarded to the Unit Presidents no later than 45 days prior to the next general membership meeting. Unit Presidents will inform their unit membership of said changes/amendments.

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